

**William S. Hart Union High School District  
Personnel Commission**  
21515 Centre Pointe Parkway, Santa Clarita, CA 91350  
661.259.0033 661.254.5313 fax

**SUMMER SCHOOL 2012**

<b>To:</b>	All Eligible Behavior Intervention Assistants William S. Hart Union High School District	<b>Date:</b>	February 1, 2012
<b>From:</b>	Terri Shiner Director of Classified Personnel	<b>Subject:</b>	Summer School 2012

**Behavior Intervention Assistant applications are now being accepted for the 2012 Summer School session.**

Three high schools and two junior high schools will offer Summer School classes on variable schedules. Behavior Intervention Assistant positions may not be available in every summer school session or at every site. School will be closed Wednesday, July 4th, in recognition of the July 4th holiday. The 2012 Summer School program is as follows:

<b>June 18 – July 13, 2012 (20 days)</b>	<b>Valencia High School</b>	<b>Special Education Program SC2/SC3/SC5/SC6/SC7/SC8/TLC</b>
<b>July 2 - August 3, 2012 (24 days)</b>	<b>Golden Valley High School Hart High School Valencia High School Placerita Jr. High School Sierra Vista Jr. High School</b>	<b>High School Program RS/SC1/SC4  Junior High School Program RS/SC1/SC4</b>

Pursuant to the District and CSEA agreement, summer school positions will be offered and filled by seniority in the following priority order: 1) Employees currently working in the same classification; 2) Employees who have previously worked in the classification; 3) Existing eligibility list of the classification. Specially trained Special Circumstance Assistants (SCAs) shall be given first consideration to work with their assigned student(s) during the summer school program regardless of classification seniority.

If you are interested in a summer school assignment, please complete the attached Educational Interpreter application. Applications for Summer School 2012 must be **received** in the Personnel Commission Office by the deadline of:

**Friday, March 23, 2012 at 4:00 p.m.**

Applications received after the deadline will be placed on a standby list.

*Please keep a copy of your summer school application for your records*

Classified Summer School positions will be offered and assigned in order of an employee's seniority in that classification. Once the seniority/eligibility list has been established, applicants whose seniority qualifies them for summer employment will be contacted; however, specific Educational Interpreter assignments may not be determined until enrollment projections become firm. Applicants whose seniority does not qualify them for summer employment will be notified by mail. Thank you for your interest in the William S. Hart Union High School District 2012 Summer School program. The Personnel Commission Office looks forward to receiving your application and to a successful summer program for everyone!

WILLIAM S. HART UNION HIGH SCHOOL DISTRICT  
 Personnel Commission  
 2012 Summer School Application

Please return this sheet to Classified Personnel at the Administrative Center by Friday, March 23, 2012

**Please note that this is an application for summer school work, not an offer of employment.**

Summer School employees will be selected from applications received based on seniority in the classification. Employees selected for summer school employment will be notified of their tentative selection by the first week in May, once enrollment projections become firm. Actual employment as a summer school employee will occur for those classes that develop sufficient actual enrollment. Should attendance in a class decline below established minimums during the session, classes may be combined and the services of certain employees may be terminated. Summer school dates, times and sites are as specified on the attached memorandum and posting.

Last Name (Please print)	First Name	Your School Site	Student Name (if applicable)
Address	City	Zip Code	Email Address to receive confirmation of receipt of application
Home Phone	Cell Phone		

**You qualify for an Behavior Intervention Assistant summer school position if you are currently working in or have worked in that position in the Hart District. Summer School positions are filled pursuant to the District/CSEA agreement.** Once the seniority/eligibility list has been established, applicants whose seniority qualifies them for summer employment will be contacted; however, specific classroom assignments may not be determined until student enrollment is completed.

**The chart below represents our tentative plan of school sites and programs that may be in need of Behavior Intervention Assistant positions. Behavior Intervention Assistant positions will be offered once student enrollment and need have been established.**

Summer School Special Education Classrooms	School Site	Dates	Hours (5.5 plus .5 hour unpaid lunch)	<u>District Office Only</u> Seniority date for current position
RS/SC1/SC4	Golden Valley, Hart, Valencia, Placerita, Sierra Vista	July 2 – Aug. 3	6:45 - 12:45	___/___/___
SC2	Valencia	Jun 18 – Jul 13	7:30 - 1:30	___/___/___
SC3	Valencia	Jun 18 – Jul 13	7:30 - 1:30	___/___/___
SC5	Valencia	Jun 18 – July13	7:30 - 1:30	___/___/___
SC6	Valencia	Jun 18 – Jul 13	7:30 - 1:30	___/___/___
SC7	Valencia	Jun 18 – Jul 13	7:30 - 1:30	___/___/___
SC8	Valencia	Jun 18 - July 13	7:30 - 1:30	___/___/___
TLC	Valencia	Jun 18 - Jul 13	7:30 - 1:30	___/___/___

**Note: Sites and times are subject to change**

**Remarks:** \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 Employee Signature

\_\_\_\_\_  
 Date