

VALENCIA HIGH SCHOOL
Home Page Production
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Lab Contribution

A \$10 contribution is requested to help pay for maintaining the operation of the equipment in the lab and the costs of printing reports and documents in the lab. (keyboards, mice, and wires tend to wear out!) The contribution can be made by cash or check payable to Valencia High School ASB. Your support of the computer applications program at Valencia High School is appreciated.

Course Introduction

Home Page Production is an elective course that offers the students hands-on experiences with computer software to create various web projects. Group work, challenging projects, and the real world atmosphere provides students with a good look at what it takes to produce web sites. Equipment being used will be computers, digital camera and web software by Adobe (Creative Suite 3 – Web Standard). Emphasis will be placed on hands-on experiences with producing web sites from beginning to end.

Course Credit

Home Page Production qualifies for Practical Arts Credit and can be taken four times for credit.

Course Outline

This semester the students will learn about:

1. Web site design using the following web design software
 - a. Dreamweaver
 - b. Fireworks
 - c. Flash
2. Graphic Development Using
 - a. Fireworks
 - b. Digital Camera
3. Content Development
 - a. Content importance
 - b. Update frequency
 - c. Link importance
4. Interpersonal Skills
 - a. Talking to "customers" to find their web site needs
 - b. Following through on web site planning and design

Student Objective:

Students will:

1. typically work on their own
2. complete various web sites throughout the semester.
3. learn more web development and graphic techniques to complete web sites .
4. have fun.

Class Materials

1. Each student will be provided with equipment to use during school hours, including digital cameras and a school site server.
2. **HIGHLY Recommended:** a 1.0GB or larger flash drive (oh, the horror stories of not being able to save on the district space provided to students!)

Grading

Grades will be computed on a point basis. Web sites, tests, homework, quizzes, group projects, class participation and final web assignment will be given a point value based upon their importance. The student's grade will be calculated at the end of each five-week period and a progress report or report card will be issued.

Appropriate interventions will be provided for any student still working toward mastery of content standards. The following scale is used to determine student grades:

A (Advanced) = 90 – 100%

B (Proficient) = 80 – 89%

C (Basic) = 70 - 79%

F (Far Below Basic) = 0 – 69% THIS IS NO "D" grade given for this class.

If a student is not participating they will get one warning before action against their grade is enforced.

Attendance

Attendance is important and is directly related to your success. To be successful, students need to be in class, on time, and ready to learn. The school tardy policy and district attendance policy will be enforced in this class. Students have 2 days to make-up an assignment due to an excused absence. Exams must be made up immediately upon return. A student who was absent for an exam is responsible for arranging with the teacher an acceptable make-up time. No make up exams will be allowed for students with an unexcused absence on exam day!! If the exam is not made up after one week upon the student's return to school, the grade will be recorded as a zero. Class work may be made up during class, time permitting, or during lunch lab.

Open Lab Time

Students who need additional computer time in order to complete class assignments may attend open lunch labs, most any day.

Classroom Behavior Expectations and Academic Integrity

The first and most important rule of behavior is courtesy to all people. High school students, as young adults, have reached a level of maturity that requires them to accept full responsibility for their conduct and treatment/interactions with peers and instructors. To maximize the learning opportunities for all students, these are the classroom expectations:

1. Treat classmates and all school personnel with respect. No "put-downs" or derogatory remarks will be tolerated.
2. Come to class prepared and on time.
3. No chewing gum. Food and drink may not be on the computer lab tables.
4. Follow directions the first time.
5. Do not distract others from learning.

These facilities are used not only by the faculty, staff, and students of Valencia High School but also by outside organizations. As a result, the rules of behavior for these facilities are followed very strictly.

If a student is unable to follow the rules stated, the following steps and Opportunity Room procedures will be taken:

1. Verbal reminder.
2. Student/teacher conference.
3. Parent contact.
4. Parent/teacher/counselor conference and one-day suspension from class (Opportunity Room).
5. Withdrawal from the class with NM grade/loss of credit with possible placement in... Opportunity Room for the remainder of the semester. Keep in mind that these are school and district guidelines and are in place to foster a healthy and positive learning environment.

Academic Integrity

When a student takes credit for someone else's work, or allows someone else to copy their work, or students working in a group do not do all the work for which they are given credit, this will be deemed a violation of the academic dishonesty standards.

If a student looks at another student's paper during a quiz or test or uses materials on a test or quiz that have not been approved, the student is in violation of the academic dishonesty policy. If a student plagiarizes someone's work, whether it is another student's or reference material, the student is in violation of the academic dishonesty policy.

Parents of students who have been academically dishonest will be notified of the event and the student will receive a teacher-imposed consequence for cheating (e.g. no credit on the assignment, a note in the student's discipline file and a possible referral to assistant principal).

At the teacher's discretion, a student can be removed from the class for up to two days for misbehavior, including academic dishonesty.

Group Projects

Group projects will be graded on the basis of individual contribution and responsibility as well as group assessment. Teachers, when determining the final grade, will also take self-evaluation and peer evaluation into consideration. The purpose for using this method of evaluation is to ensure that no individual student becomes responsible for the completion of an entire project nor is penalized for the performance of any member of the group that fails in their responsibility to the project.

Field Trips

If anyone has contacts for a good field trip, we can try to set up one. Transportation cost is always an issue, but not a road block. Example, a tour of Yahoo! Campus in Santa Monica, or?

Closing

I am very excited to work with you and your child this semester in Home Page Production. Together we can make sure your child has a great time while learning. Please email (DMiffin@hartdistrict.org) or call should any questions arise.

Expected Schoolwide Learning Results (ESLRs)

Valencia High School goals that will be addressed in this class include preparing students to be:

- Effective Communicators who utilize technology for communication
- Self Directed Learners who create short and long term educational goals
- Self Directed Learners who function effectively with technology
- Critical and Creative Thinkers who access and analyze resources effectively
- Responsible Citizens who behave in ways that demonstrate an understanding of the character values that underlie society
- Responsible Citizens who demonstrate responsibility for the immediate environment

Standards Alignment

Some of the content area standards addressed in this class include:

California Career Technical Education Standards

- 2.1 Analyze the structure and format of functional workplace documents
- 2.6 Demonstrate use of sophisticated learning tools by following technical directions
- 4.2 Understand the use of technological resources to access, manipulate, and produce information, products, and services
- 10.1 Know how to use a variety of business- and industry-standard software
- 10.5 Use technology and electronic media to manage the work flow and to provide feedback

National Educational Technology Standards

- Use keyboards and other common input and output devices efficiently and effectively.
- Select and apply technology tools for research, information analysis, problem-solving, and decision-making in content learning

-----Please sign this portion and return to the instructor-----

Home Page Production Course Orientation Acknowledgement

I have read and understood the contents of the Home Page Production course orientation.

I have chosen to enclose my \$10.00 donation (cash or check payable to Valencia High School ASB). Proceeds help with equipment upkeep and repair, and supplies for printing, etc.

Student's **Name**: _____

Student's Signature: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____